Working summary – Work From Home

(Effective from: 17 March 2021)

**Employee name:**

|  |  |
| --- | --- |
| **Date** | **Activities** |
| 17/5/2021 |  |
| 18/5/2021 |  |
| 19/5/2021 |  |
| 20/5/2021 |  |
| 21/5/2021 |  |